

<b>ENGLISH COURSES</b>		
<b>Number of weeks</b>	<b>Standard English Course (20 lessons per week) 09.30 – 12.40 Mon to Fri</b>	<b>Intensive English Course (29 lessons per week) 09.30 – 12.40 Mon to Fri 13.30 – 15.30 Tue to Thur</b>
1 week *	<b>£115</b>	<b>£160</b>
2 weeks	<b>£230</b>	<b>£320</b>
3 weeks	<b>£345</b>	<b>£480</b>
4 weeks	<b>£460</b>	<b>£640</b>
5-12 weeks	<b>£112.50 per week</b>	<b>£156 per week</b>
13-23 weeks	<b>£110 per week</b>	<b>£153 per week</b>
24 + weeks	<b>£105 per week</b>	<b>£152 per week</b>
<b>Academic Year</b>	<b>20 lessons per week / 39 wks</b>	<b>Please enquire for details</b>
	<b>Business English Course <sup>a</sup> (20 lessons of Standard English + 9 lessons of Business English per week) 09.30 – 12.40 Mon to Fri 13.30 – 15.30 Tue to Thur</b>	
1 week *	<b>£160</b>	
2 weeks	<b>£320</b>	
3 weeks	<b>£480</b>	
4 weeks	<b>£640</b>	
5-12 weeks	<b>£156 per week</b>	
13-23 weeks	<b>£153 per week</b>	
24 + weeks	<b>£152 per week</b>	
	<b>English and Work Experience</b>	
<b>Hotel and Catering</b>	<b>4 weeks x 20 lessons + 8 one to one lessons or GE29 if in a group, + 2 weeks work experience</b>	<b>£690</b>
<b>Other Industries</b>	<b>Please enquire</b>	<b>Please enquire for details</b>
	<b>One-to-One lessons / IELTS<sup>b</sup> (40 minutes each)</b>	
Plus 1 lesson (min of 2 lessons)	<b>£25</b>	
Plus 5 lessons	<b>£115</b>	

\* 1 week courses are not available during our peak time of July and August.

<sup>a</sup> The school reserves the right to substitute 2 Business English afternoons for General English lessons or for 2 hours of one-to-one lessons if fewer than 3 students requiring Business English come at the same time

<sup>b</sup> Minimum of 5 lessons is required for IELTS study, combined with GE20

Plus 10 lessons	<b>£225</b>	
<b>Cambridge Examination Courses (PET, KET, FCE, CAE &amp; CPE)</b>		
4 weeks	<b>4 weeks x 29 lessons</b>	<b>£640</b>
9 weeks	<b>5 weeks x 20 lessons, 4 weeks x 29 lessons</b>	<b>£1215</b>
10 weeks	<b>6 weeks x 20 lessons, 4 weeks x 29 lessons</b>	<b>£1315</b>
Extra week	<b>20 lessons</b>	<b>£110</b>
<b>Teacher Training Courses</b>		
2 weeks	<b>60 lessons + projects and workshops</b>	<b>£490</b>
<b>Junior Courses<sup>c</sup> JV20 includes General English course and social programme (afternoon, evening activities, half-day and full day excursions)</b>		
2 weeks	<b>2 weeks x 20 lessons + social programme</b>	<b>£380</b>
3 weeks	<b>3 weeks x 20 lessons + social programme</b>	<b>£570</b>
4 weeks	<b>4 weeks x 20 lessons + social programme</b>	<b>£760</b>
Extra week		<b>£190</b>
<b>Social Programme<sup>d</sup></b>		
Price per week	<b>3 afternoons, 3 evening activities, 1 half-day and 1 full day excursion per week</b>	<b>£75</b>
<b>BOOKS</b>		
	<b>4 weeks study and longer</b>	<b>£30.00</b>
	<b>2 terms and longer</b>	<b>2x £30.00</b>
<b>OTHER COSTS</b>		

<sup>c</sup> Social programme is available during July and August and during Easter holidays. Students must arrive at the weekend and leave at the weekend.

<sup>d</sup> Social programme is available during July and August and during Easter holidays. Students must arrive at the weekend and leave at the weekend.

Enrolment fee	<b>£50</b>
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<b>ACCOMMODATION</b> (includes breakfast, packed lunch , dinner)	
Rate per week	<b>£110</b>
Single room supplement per week <sup>e</sup>	<b>£10</b>
Accommodation booking fee	<b>£20</b>

<b>AIRPORT TRANSFER</b> (prices are one way only)						
Price per car	Gatwick	Heathrow	Stansted	London City	Waiting per hour	Extra pick up /drop off addresses
Car (up to 3 people)	£67	£93	£127	£112	£16	£5 per address
Estate car (up to 4 people)	£70	£100	£125	£122	£16	£5 per address
<b>Price per person (5 +)</b>						
Mini-bus (5-8)	£24	£31	£40	£39	£19	n/a
Mini-bus (9-16)	£22	£28	£33	£32	£19	n/a

- \* **Junior students are strongly advised to book transfer both ways. Please also check that minors are allowed to travel independently on the airline chosen. An escort can be arranged to check the student in for an extra cost.**
- \* **Please note that some of the services we provide involve a 3<sup>rd</sup> party, therefore we may need to make changes if their charges to us increase.**
- \* **The school reserves the right not to arrange a transfer if arrival details are incorrect or incomplete. (Details must include: airport/terminal, flight number, date & time of arrival.**
- \* **Cancellation of airport transfer must be made at least 72 hours before arrival.**
- \* **Please enquire for group bookings** (there is a charge of £1.50 drop off/pick up per address, this is not included in prices above). Prices may vary depending on the amount of luggage of students.

<sup>e</sup> Single room supplement is charged in June, July and August for single room requests

<b>INSURANCE</b>	
*1 week = 8 days	
* all premiums shown are inclusive of IPT at the current rate	
<b>Administration Charge</b>	<b>£10.00 for every booking</b>
<b>Period of cover</b>	<b>Price</b>
Up to 1 week	£8.00
Up to 2 weeks	£16.00
Up to 3 weeks	£20.00
Up to 4 weeks	£23.00
Up to 6 weeks	£35.00
Up to 8 weeks	£45.00
Up to 10 weeks	£55.00
Up to 12 weeks	£65.00
Up to 16 weeks	£85.00
Up to 20 weeks	£110.00
Up to 24 weeks	£130.00

Insurance provider is Endsleigh - the largest provider of student insurance in the U.K. We strongly recommend that students take out insurance so that should you be unfortunate to become ill, have an accident or have to cancel all or part of your course (see cancellation policy) you will have cover to help you with the costs involved.

Please note that the insurance premium must be paid together with other fees and must cover the period between your proposed travel dates (arrival and departure).

<b>Your question...</b>	<b>Your cover</b>	<b>Limit of cover</b>	<b>of</b>
What am I covered for if I have a medical problem	<ul style="list-style-type: none"> <li>If you are taken ill or have an accident your medical bills will be paid</li> <li>The additional costs of repatriation home if medically necessary, or back to the UK if elsewhere abroad</li> <li>The cost of hospital/nursing home charges</li> <li>Emergency dental treatment for the immediate relief of pain</li> <li>Reasonable travelling and accommodation expenses for a friend or relative who on medical advice must stay or travel with you</li> <li>In the event of death the insurance company will:- either repatriate your body or ashes or pay the funeral costs in the UK</li> </ul>	£2,000,000 £2,000,000 £2,000,000 £250 £3,000	
What cover is there if I have an accident or I am attacked or mugged?	<ul style="list-style-type: none"> <li>Payment for permanent loss of or loss of use of limbs or senses or death</li> </ul>	£3,000 Up to £30,000	
What will you do if I get robbed, my luggage is lost or accidentally damaged?	<ul style="list-style-type: none"> <li>You will be reimbursed if your luggage is lost, stolen or accidentally damaged</li> <li>The insurance company will help you replace your passport, tickets and travel documents</li> <li>Money stolen either from your person or which is locked away will be replaced</li> </ul>	£1,000 £100 £500 (cash) £50)	
A delay could cost money... What happens if I have to cancel my course or I need to come home early	<ul style="list-style-type: none"> <li>We will cover you for if you are delayed on your first inward journey to the UK subject to you buying this policy prior to departure</li> <li>If you have to cancel or cut short your study in the UK due to accident, illness or bereavement we will cover your costs</li> </ul>	£250 £3,000	
Are my course	<ul style="list-style-type: none"> <li>If you have to cancel your course or cut it short or repeat it due to</li> </ul>	£5,000	

fees covered	accident or sickness or yourself or an immediate relative we will reimburse your prepaid course fees proportionately	
What if I need some legal help	<ul style="list-style-type: none"> <li>If you accidentally injure someone, or damage their property we will cover your legal liability to pay damages</li> <li>Advice and assistance to take legal action is covered</li> </ul>	<p>£1,000,000</p> <p>£10,000</p>

## **TERMS AND CONDITIONS**

Once a course has been selected, the enrolment form is completed and sent to us (email attached or fax) and £50 enrolment fee transferred to St George’s Clubclass Bank Account. Indicate clearly student requirements – course, length of stay, host family, transfer from airport, insurance, etc.

St George’s Clubclass will issue an invoice which must be paid into our bank account not less than three weeks before the commencement of the course. Once we have received payment in full, we will issue a confirmation of enrolment (invitation letter where appropriate).

Please note that all bank and foreign exchange charges must be paid by the student or agent.

Students and agents must ensure that each student has adequate insurance to cover health accident, injury, theft of personal property and cancellations.

The school will be closed on Public Holidays.

### **Cancellation Policy**

The enrolment fee is not refundable or transferable to another student.

Cancellations must be made in writing. The cancellation date will be the date on which the school receives the written cancellation.

Where the school receives a written cancellation more than three weeks before the commencement of the course then the school will retain 25% of the tuition fee and 2 weeks host family accommodation charges. Other fees will be refunded.

Where the school receives a written cancellation less than three weeks before the commencement of the course then the school will retain 50% of the tuition fee and 2 weeks host family accommodation charges. Other fees will be refunded.

Where there is a cancellation after the commencement of the course the school will retain two weeks host family charges. There will be no refund of tuition fees.

No refunds will be made for absences.

**For more information please contact us:**

**St. George’s School of English**  
**Revenue Chambers, Chapel Road**  
**Worthing, West Sussex BN11 1BG**  
**England**  
**Tel: +44 (0)1903 203389 / Fax: +44 (0)1903 231039**  
[info@sg-cc.com](mailto:info@sg-cc.com) / [www.sg-cc.com](http://www.sg-cc.com)

**ENROLMENT FORM**

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PERSONAL DETAILS		
First Name	Surname	Mr / Miss / Mrs/ Ms
Date of Birth	Nationality	Passport No.
Address in England: No./Street		
Postcode	City	County
☎(home)	☎(work)	Fax No
STUDENT'S MOBILE NUMBER		
E-mail		
Home Address: No./Street		
Postcode	City	Country
☎(home)	☎(work)	Fax No
Profession		
Hobbies / Interests		

COURSE DETAILS – Please fill in carefully the course details		
Course Code	Course Title	
Course Starting Date (day /month/ year)	Number of Weeks	Course Leaving Date
What level of English do you have?      Elementary/Intermediate/Advanced		
ACCOMMODATION DETAILS – If applicable		
Accommodation arrival date	Accommodation departure date	
Please state any special requirements for your diet / allergies / accommodation / or others		

AIRPORT TRANSFER – It is important that you inform us of your arrival details even if you do not require a transfer	
Arrival transfer required (please tick if required) <input type="checkbox"/> Airport: Arrival Date and Landing time: Flight no. (i.e. BA 123) Terminal:	Departure transfer required (please tick if required) <input type="checkbox"/> Airport: Departure Date and Take off time: Terminal:

ST GEORGE'S ENQUIRY	
How did you hear about St George's?	
Agency Name (if applicable)	

Course fees calculation		
Course	Course Fees	_____
	Enrolment Fee	_____
	Books	_____
Accommodation	Accommodation Fee	_____
	Accommodation Booking Fee	_____
	Single Room Supplement	_____
Airport Transfer	Transfer Fee	_____
Bank	Bank Charges	<u>£10.00 / 15 Euros</u>
<b>TOTAL</b>		_____